

PRESCHOOL

Registration



SUMMER SESSION

June—August

CHILD & FAMILY INFORMATION

Child's name: _____ Male Female

Date of birth (or due date if preregistering for Bunnies class): _____

Race: Caucasian African-American Asian/Pacific
 Hispanic American Indian/Alaskan Native Multi-racial

Child's age on first day of attendance: Years _____ Months _____

Start Date: (month) _____; (day) _____; (year) 20 _____

Completed enrollment packet is due 2 business days before start date.

Parent's name(s): _____

Phone number: _____ Email: _____

Church: Attend Grace Baptist Church Attend other church Do not attend church

Does child have an IFSP, IEP or 504 plan? Yes No

Has child previously had preschool or childcare experience? Yes No

If yes, when and where _____

Has child ever been asked to leave or dismissed from a program? Yes No

ENROLLMENT CHOICES

6 weeks–18 months old (*Bunnies*; 5 days a week; all day)

18-35 months old (*Ladybugs* or *Froggies*)

4-5 days a week, all day

2-3 days a week, all day—circle days requested: M T W Th F

3 years old (*Owls* or *Foxes*)

all day *OR* half day

4-5 days a week

2-3 days a week—circle days requested:
M T W Th F

4 years old (*Bears*, *Raccoons*, or *Tigers*)

all day *OR* half day

4-5 days a week

2-3 days a week—circle days requested:
M T W Th F

FEES ARE DUE AT REGISTRATION

Registration: \$50.00

Deposit 1st week tuition: Only if a new student or not enrolled year-round. See the **ELC Financial Information & Policies** for class tuition amount.

Activity fee: \$25 (*Bunnies class*)
\$50 (*Ladybugs or Froggies class*)
\$55 (*Owls class*)
\$60 (*Foxes, Bears, Raccoons, or Tigers class*)

Refund Policy: Registration and the deposit of first week of tuition are **not refundable**. Activity fees are refundable if withdrawn 2 weeks before session begins.

Tuition Express is used for payments. Tuition is deducted from a bank account or credit/debit card account every Friday morning. Completed form is required to be on file prior to child's attendance. See the Parent Handbook for details.

*Please review the **ELC Financial Information & Policies** on our website (www.elc.mcseagles.net) for complete information on tuition, fees, drop-in days, and so on.

	Pick-up Time	Late fees* are added beginning at
Half day	12:00 p.m.	12:01 p.m.
All day	6:00 p.m.	6:01 p.m.

I have received a copy of the **ELC Financial Information & Policies**.
I understand and will abide by it.

Parent/Guardian Signature: _____ **Date:** _____

OFFICE USE ONLY

Date received: _____ Child's start date: _____

Billing start date: _____ Employee's signature: _____